

# WAYNE L. RUBINAS

## WORK EXPERIENCE

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January 2002 to present

**The Florida Senate**, Tallahassee, FL

*Staff Director, Committee on Ethics and Elections*

- Senior management position responsible for coordination of five person staff in setting agenda for committee meetings, review all referenced legislation, draft legislation, staff analyses, and management of legislation from committee consideration through legislative deliberation for the standing Senate committee charged with all matters dealing with Ethics, Elections, and gubernatorial appointments. Direct the efforts of the committee by setting priorities, focusing direction of research, reviewing work progress, and approving final reports, legislation, and correspondence.

October 2000 to December 2001

**Department of Highway Safety & Motor Vehicles**, Tallahassee, FL

*Statewide Hearing Officer*

- The Hearing Officer for the Division of Motor Vehicles. Responsibilities included state-wide jurisdiction over all motor vehicle dealers, including the preparation of prosecutorial pleadings against franchise dealers, independent dealers, auto manufacturers and auto auctions and also against mobile home manufacturers, dealers and installers in connection with the imposition of administrative fines or suspension or revocation of their licenses. Served as the hearing officer when respondents requested an administrative hearing and responsible for preparing all recommended final orders. Position also included coordination and analysis of all proposed motor vehicle legislation. Position responsibilities further include serving as Division of Motor Vehicles liaison with law enforcement, involving auto-theft, importation, and export issues.

January 2000 to present

**The Florida State University**, Tallahassee, FL

*Adjunct Professor*

- Adjunct professor in the College of Business providing instruction in the Legal Environment of Business (Business Law) for two classes per semester.

March 1999 to October 2000

**The Phipps Firm**, Tallahassee, FL

*Attorney*

- Practice of law concentrating in the areas of state and local taxation, federal taxation, estate planning and governmental relations.

July 1995 to March 1999

**Florida Department of Revenue**, Tallahassee, FL

*Process Manager (Bureau Chief) Collection Services Process*

*Property Tax Administration Program*

- Select-exempt management position responsible for management of one of two processes within the property tax administration program charged with primary responsibility for technical aid and assistance to the several property appraisers and tax collectors of the state including direct management of the property appraisers and tax collector statutory certification and continuing education training program, real and tangible property tax refund program, Truth-in-Millage (TRIM) compliance program for all Florida taxing authorities, and the promulgation and approval process for all real and tangible property tax forms utilized in the State of Florida. Position responsibilities included the management of fifteen (15) individuals and an annual budget of approximately 1.2 million dollars. Specific tasks included service on various departmental and other state agency cross-functional task forces and teams and the preparation and delivery of real property tax certification and continuing education training throughout Florida.

January 1997 to December 1998

**Nova Southeastern University**, Tallahassee, FL

*Adjunct Professor*

- Adjunct Professor in the College of Business and Professional Management, including course instruction in The Legal Environment of Business and Business, Government and Society.

August 1996 to October 1997

**Keiser College**, Tallahassee, FL

*Instructor, Paralegal Program*

- Instructor in paralegal studies, including delivery of all eight (8) instructional modules in the accredited paralegal program at Keiser College, Tallahassee campus.

November 1993 to July 1995

**Florida Department of Revenue**, Tallahassee, FL

*Intergovernmental Relations Administrator*

- Select-exempt management position responsible for assisting in coordination and management of Department of Revenue's intergovernmental relations activities, including regular and routine contact with city and county elected officials and staff, their constituent organizations, as well as other agencies of state government. Involved frequent public speaking opportunities and conference and workshop planning and participation. Continued responsibility for coordination and management of Department of Revenue information exchange projects and programs with cities, counties, and other agencies of state and federal government, including management of the pioneering Registration Information Sharing and Exchange program (RISE). Both semi-annual performance ratings "Excellent".

August 1992 to November 1993

**Florida Department of Revenue**, Tallahassee, FL

*Intergovernmental Projects Manager*

- Select-exempt management position responsible for coordination and management of Department of Revenue information exchange projects and programs with cities, counties and other agencies of state and federal government, including implementation and management of the pioneering Registration Information Sharing and Exchange program (RISE). Both semi-annual performance ratings "excellent". Davis Productivity Award Recipient in 1993. Nominator stated, "Through Wayne's initiative and enthusiasm, there has been a major breakthrough in communication between the Department of Revenue and local governments. His efforts are a model for all agencies to use in establishing direct rapport with each other and local governments."

February 1982 to November 1992

**Wayne L. Rubinas, P.A.**, Ocala, FL

*Solo Practice of Law*

- General practice of law with emphasis on courtroom litigation.

June 1980 to October 1988

**City of Ocala**, Ocala, FL

*Mayor*

- Separate elective office serving as member of City Council with veto authority; administrative head of Ocala Police Department with eight (8) million dollar budget with 180 plus member organization. Position also included liaison with county and state government and related agencies, including DOT, DEP, Community Affairs, Cabinet and Legislature with presentations on behalf of city before those entities. Further included presentations on behalf of city before New York Bond rating and insuring agencies; served as spokesperson for Economic Development Council on industrial recruitment missions. Representative of city at all official functions for over eight (8) years.

July 1973 to February 1982

**Law Firm of Pattillo, MacKay, & McKeever, P.A.**, Ocala, FL

*Shareholder; Attorney*

- General practice of law with emphasis in probate administration, estate planning, and real property matters.

December 1972 to July 1973

**Florida House of Representatives**, Tallahassee, FL

*Legislative Analyst, Committee on Governmental Operations*

- Full-time staff to committee involved with administrative procedures law reform; assisted in research and drafting of Florida Probate Code revision; dual role as administrative assistant to Chairman MacKay, involving continued handling of constituent matters and correspondence.

January 1970 to December 1972

**Florida House of Representatives**, Tallahassee, FL

*Administrative Assistant to Representative K.H. "Buddy" MacKay, Jr.*

- Full-time position with general, wide-ranging administrative responsibilities, including handling of constituent matters, correspondence, drafting legislation, and presentations before legislative committees.

## EDUCATION

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December 1972

**The Florida State University**, Tallahassee, FL

*Juris Doctor, cum laude*

June 1970

**The Florida State University**, Tallahassee, FL

*Bachelor of Arts*

- Major in Government and History
- Minor in Economics

## ADDITIONAL EXPERIENCE & RECOGNITION

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- Member of Board of Directors of the Florida League of Cities representing cities of the 6<sup>th</sup> Congressional District 1982-1988.
- President, Florida State University National Alumni Association (youngest alumnus elected to this position) 1980-1981.
- District Vice President, Florida State University Alumni Association 1975-1979.
- National President of Omicron Delta Kappa national leadership/scholarship society 1972-1974 (Elected while a student; only student ever elected president since organization's founding in 1914).
- General Counsel Omicron Delta Kappa and the Omicron Delta Kappa Foundation, Inc. 1974-1984.
- Chairman, Ocala/Marion County Metropolitan Planning Organization 1983-1988. Responsible for all transportation planning for Ocala/Marion County Urban Service Area.
- Member Board of Trustees WUFT-TV Public Television, University of Florida 1984-1987.
- Recipient Ocala Jaycees Good Government Award 1982.
- Member Board of Directors Ocala Historic Preservation Society, author of ordinance creating Ocala Historic District 1984-1989.
- Member, Board of Directors, Ocala/Marion Chamber of Commerce 1981-1984.
- President, Marion County Bar Association 1984.
- Circuit Representative, Real Property, Probate, and Trust Section of the Florida Bar 1978-1985.
- Member, Board of Directors, Heart of Florida Girl Scout Council 1983-1985.
- St. Johns High School Junior Varsity Baseball Coach (one year).
- Little League Baseball Coach (five years).
- Lambda Chi Alpha Alumni Advisor (Hi Pi) Florida State University August 1996-present.
- Recipient Florida State University Interfraternity Council Chapter Advisor of the Year 1997 and 2002.
- Member, Board of Directors of Florida Auto Theft Intelligence Unit January 2000 to present.

## COLLEGIATE ACTIVITIES & HONORS AT FLORIDA STATE UNIVERSITY

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- Student Body Vice-President
- Student Body Men's Vice-President
- President, Student Senate
- President Pro-tempore, Student Senate
- Student Senator
- President, Gold Key Leadership Honorary
- Chief Judge Student Honor Court
- Omicron Delta Kappa Leadership/Scholarship Society
- National President Omicron Delta Kappa
- Student Director on Omicron Delta Kappa General Council for South Carolina, Georgia, and Florida (three terms)
- Recipient National Omicron Delta Kappa Distinguished Service Key
- Lambda chi Alpha Fraternity
- Greek Man of the Year
- Freshman Baseball

## PERSONAL

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Married to Christine L. Curtis, Norwood, Massachusetts 1971.

Daughter, Jennifer, age 26, a graduate of Florida State University and son, Curt, age 22, a graduate of Vanderbilt University.

Interest include all sports, theatre, and politics.